

The Park Board of Directors

Meeting Minutes

Nov. 13th, 2017 at the Karber Residence

Call to Order: Grant Delmar called the meeting to order at 6:45 p.m., establishing a quorum.

Approval of Agenda: Grant motioned for the agenda to be approved, all were in favor.

Approval of Minutes: Rob Hartman motioned to approve the meeting minutes from September. All were in favor.

Board members present were: Grant Delmar, Bill Packard, Brooke Mueller, Rob Hartman, Donovan Karber, & Bob Ainsworth. Ray Walker was available via conference call.

Guest(s) Present: Jim Fallis was present at the end of the meeting to discuss the Audit.

President & Vice President's Reports:

Grant and Bill spoke about the entrance and different pricing and options. If too expensive the Board suggested only doing one sign on the SE Corner of Denene and Maize Road. Incorporating some of the design from the original sign off Glacier and Yosemite was mentioned and will be looked into by Bill. The board discussed brushed aluminum and Grant will talk to a contact about it. The board agreed the existing faux brick entrance area needs power washed. After the addition of signage, landscaping and lighting will need to be added as well. There was a mention of limestone, but it is out of budget. Bill and Grant will have several bids by the annual meeting so it can be discussed with the whole neighborhood. It was also agreed that the sign off of Glacier and Yosemite needs repaired and that the vote by homeowners should have that included.

So far there are no responses to the violation letters. They will be raised to the next level, whether it needs to go to legal services or another letter needs written.

Treasurer's & Pool Report:

Ray left the appropriate meeting minutes for Grant to have his name added to the bank account.

\$12,000 was transferred to the savings account for reserves, leaving \$10,000 with dues expected in January.

Aquasizers missed a billing cycle and there was 2 months worth of bills paid in one month. We have also paid the last large electric, water, and gas bills for the pool. Bob organized an electric company to replace the light on the pole between the play ground and pool. The board conversed via email a few weeks prior regarding multiple bids Bob had gathered. The total amount for all the work was right around \$290. Ray will discuss with the book keeper and let them know where to point that bill to in the chart of accounts.

Chairs were put away at the pool and Ray will download the names and key #'s for the secretary as a backup.

The pool outlets were fixed by Richard Schnitzler and David Mueller. They installed a new outlet on the exterior, a new breaker, lights, and relocated a security camera.

Secretary's Report:

Brooke reviewed the annual meeting flow was reviewed and the board will request at least 8 volunteers to assist. Before the meeting we will ask for 2 or 3 people to check in homeowners and hand out ballots. Three more people will be needed to count nominees to serve on the board and an additional three will be needed to vote on the budget and projects.

Brooke reviewed a draft of the PowerPoint with the other members to request recommendations and edits.

Grant will get water and cookies. Bill will help coordinate door prize drawings and letters.

An anonymous email was sent in concerned about a rental property. The Landlord is very responsive to emails, so the board thought it best to start with an email after it is reviewed by the board.

Ground's Report:

The last mowing was completed for the year. Avant Landscaping also picked up excess branches in the area for \$130.00.

Guest: Jim Fallis, Audit Committee Chair

During the meeting Jim will review his portion of the Audits and will allow time for Ray to respond.

Jim suggested a declining balance sheet to help track each line item for 2018.

There had been a late charge in 2016 from Proscapes for landscaping making that yearly amount run over from the budget.

Quarterly statements were suggested for board meetings in addition to the balance sheets. At the annual board meeting the board will ensure we speak of the proposed projects more and the individual costs of each.

It was suggested instead of printing all emails for approvals on various items, the secretary and treasurer save those to a flash drive for the audit committee.

Ray and Jim will meet to go over all items from the audit report in the next week to clarify some of the findings.

Jim will create the PowerPoint for the meeting and get that to Brooke.

The board thanked Jim for all his time and for the committee's time.

The meeting adjourned at 9:01 pm.

The next meeting will be Dec. 11th at Cross Roads church starting at 6:00 pm.

Meeting Minutes taken by Brooke Mueller, Secretary.