

## The Park Board of Directors

### *Meeting Minutes*

March 11th, 2018 at the Rausch Residence

**Call to Order:** Grant Delmar Called the meeting to order at 6:34 p.m. establishing a quorum.

**Board members present were:** Grant Delmar, Jim Fallis, Pat Rausch, Lee Nutter, Rob Hartman, and Ray Walker

#### **President's Report:**

As the First order of business after establishing a quorum Grant requested approval of the February meeting minutes which was motioned seconded and approved. Grant stated that Bob and Cindy Ainsworth were looking at options to reduce insurance costs to the Association. Current costs are \$127/yr. for officers, and 311/yr. for property. Rob Hartman said he would also look into finding lower insurance rates.

Grant stated that the Denene sign was still in progress but that it should be finished the middle of next month.

Rob and Jeff were assigned to look at the slide which was reported to have a safety issues by one of the residents who emailed the Park email account.

#### **Vice President's report:**

Rob Hartman stated that the cleanup by Jason Avant was completed with leaves mulched, and the Bermuda grass scalped in the commons. He also stated there was a tree reported to be down in the commons which will need to be removed. He also stated that he was looking for mulch to be placed around the commons trees, and that he would get a price for this as well as a quote for removal of the fallen tree. He stated that he would get a price for edging around the playground which needs replacement.

Pat Rausch brought up a question that had been asked by one of the residents as to what were the spacing requirements for outbuildings. Rob stated that spacing for an outbuilding with a permanent foundation was 3' from the side property line, and 5' from the back with the standard Heritage 2 shingles which are required on all residences. Outbuildings on skids were not required to adhere to the spacing mentioned above.

#### **Treasurer's report:**

Ray Walker stated that he believed that a more systematic method of passing along information from the outgoing Board to the incoming Board should be developed. It was suggested that a list be developed to see what information needed to be passed along from one board to the next.

Ray stated that there had been no response from any of the delinquent homeowners from the second overdue dues letter that he had sent out. It was stated that liens would be the next step in the process.

Ray stated that there was a second letter sent to a resident that had placed a fence in the commons area. This was sent as a certified letter, and it is expected that this letter will be ignored as the previous letter was. All noncompliance letters are currently being held by Ray who will give them to Rob Hartman. The text of the original letter is on the Google drive.

Ray stated that Westside accounting entered the reserve account in the books twice incorrectly showing the Reserve twice. This should be corrected next month.

Ray stated he would order the playground equipment with the HOA debit card. It was decided that the equipment will be kept at the pool until it can be erected.

**Secretary's report:**

Jim Fallis stated that he had gone to Emprise Bank and had his name added to the list of approved signatures. Grant and Ray were required to resign the Emprise documentation as well.

There was discussion of making copies of the welcome package for new Residents, Grant said he would look into making copies.

Jim Fallis stated that the Host Gator account which manages the domain for the Park website was paid by Brooke Mueller who will be reimbursed. Currently the account management was transferred to his credit card. Grant stated that he wanted the Park HOA to be made the managing email account and the Park debit/credit card to be the default card.

The Board motioned to move the meeting for April from the 9<sup>th</sup> to the 5<sup>th</sup> of April due to Board member absences, the motion was approved.

The meeting was adjourned at 8:25 P.M.